	Implementing an Energy Management System for non-Energy Managers			
	Day One		**Day Two**	
09:30	Registration		Recap	
10:00	Course Introductions		Policy	Introduction
				Discussion
				Workshop
10:30	Energy Fundamentals		Monitoring and Targeting	Introduction
				Discussion
11:00	Procurement	Introduction		Workshop
		Discussion / Workshop	Awareness	Introduction
12:00	Legislation and Compliance	Introduction		Discussion
		Discussion		Workshop
		Workshop	Training	Introduction/Discussion
12:30	Lunch		Lunch	
13:00	Energy Management Systems and ISO5001		Training	Workshop
			Operational Control	Introduction
13:30				Discussion
	Action Planning			Workshop
14:00	Responsibility	Introduction	Opportunity and Investment	Introduction
		Discussion		Discussion
		Workshop		Workshop
15:00	Targets	Introduction	Management Review	Introduction
		Discussion		Discussion
		Workshop		Workshop
			Close	
16:00	Strategy & Objectives	Introduction		
		Workshop		
16:30	Close			